

# **Terms & Conditions**

## 1.1 Upstream website

The use of all pages on this website is subject to these terms and conditions. Access to certain pages of the site, or websites linked from here, may be restricted or subject to further conditions of use as indicated.

## 1.2 Accuracy

The material available on this website is designed to provide general information only.

We strive to ensure all information on our site is accurate and up to date. However, the contents of the site are naturally subject to change so we cannot always guarantee the accuracy of all information on the site. You are responsible for checking the accuracy of relevant facts and opinions given on the site before entering into any commitment based upon them. The information provided on this site does not constitute legal or other professional advice.

#### 1.3 Service

Unfortunately we cannot guarantee that your use of this site will be free from error and/or uninterrupted. We take no responsibility or liability, so far as legally possible, for any damages including, but not limited to:

indirect or consequential damages;

damages for loss of opportunity or chance;

any damages arising from use or loss of use, data, or profits, whether in action of contract, negligence or other tortious action, arising out of, or in connection with, any information on the site or any other websites or the use thereof.

#### 1.4 Computer viruses

We have done our best to ensure this site is free from viruses. However, we cannot always guarantee this. You are responsible for installing adequate and up-to-date virus-checking software on your computer.

We take no responsibility or liability, so far as legally possible, for any viruses or any other computer code, files or programs designed to interrupt, restrict, destroy, limit the functionality of or compromise the integrity of any computer software or hardware; or telecommunications equipment or other material which may be transmitted with or as part of the site.

#### 1.5 Third party links

Please note that the Upstream website cannot be held responsible for the contents of any pages referenced by an external link.

#### 1.6 Privacy Statement

The privacy statement contained in these pages covers the services provided by the Upstream website.



The Data Controller for this website is Upstream. The purpose of the privacy statement is to inform users of this website, which is managed by Upstream, about:

What information is collected about them when they visit this site.

How this information is used.

If this information is disclosed.

The ways in which we protect users' privacy.

If this privacy policy changes in any way, we will place an updated version on these pages. Regularly reviewing this page ensures that you are always aware of what information we collect, how we use it and under what circumstances, if any, we will share it with other parties.

## 1.7 Information Confidentiality and Security

Any information you provide will be held securely and in accordance with the Data Protection Act 1998.

Your personal information will not normally be disclosed to third parties. In some circumstances however we may recommend you disclose your personal details to a third party so that they can provide a service you have requested, or fulfil a request for information.

Any information about you that we pass to a third party will be held securely by that party, in accordance with the Data Protection Act 1998, and used only to provide the services or information you have requested.

You have a right to request a copy of your personal details at any time to check the accuracy of the information held. If you wish to do this, please email the:

Email: hello@move-upstream.org.uk

#### 1.8 Information we collect from visitors

We may collect several kinds of information from visitors to the Upstream website depending on the part of the site being visited: feedback, email enquiries, email addresses, site usage information and personal details such as your name and postal details if you sign up for newsletters.

#### 1.9 Feedback, comments and questions

If you send a comment or enquiry to the Upstream website, email us at: <a href="mailto:hello@move-upstream.org.uk">hello@move-upstream.org.uk</a>. It may not always be possible for us to provide the information requested ourselves.

In such circumstances we may recommend that you pass your enquiry to a partner organisation, like <u>Imperial College London</u>, so that they can fulfill your information request. In this instance we will respond to your enquiry initially and notify you of the correct direction for you to pursue your enquiry.

#### 1.10 Newsletter and update services sign up

If you sign up to receive newsletter or updates we will use the information you give us to provide the service(s) you have requested. We may occasionally contact subscribers to help us evaluate and improve the service that we offer.



If you have used an on-line form on the Upstream website to sign up for an update or newsletter service, you can correct, update or remove any personally identifiable information directly, via our Contact form. If you sign up for a subscription service, we will hold the information you have provided for as long as you require access to the service requested. If you inform us that you wish to cancel a subscription we will remove you from our mailing list and your details will be deleted from our records.

#### 1.11 Cookies

Please see our cookie information page for more detailed information.

## 1.12 Log files

Log files allow us to record visitors' use of the site. Upstream puts together log file information from all our visitors, which we may use to make improvements to the layout of the site and to the information in it, based on the way that visitors move around it. Log files do not contain any personal information about you.

## 1.13 Intellectual Property

Upstream is the owner or the licensee of all intellectual property rights in our site, and in the material published on it. Those works are protected by copyright and trade mark laws and treaties around the world. All copyright works are licensed under a <u>Creative</u> Commons Attribution 2.0 UK: England & Wales License.

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